**Texas Department of Criminal Justice - Manufacturing, Agribusiness and Logistics Division**

**COMPUTER RECOVERY PROGRAM**

**System Configurations Request Form**

**Special information:**

**For TDCJ Use Only**

Req. #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_ / \_\_\_\_\_\_ / \_\_\_\_\_\_

Received Date

* All equipment is subject to availability and substitution.
* Technical support is not provided by computer recovery staff.
* Computers will not have an operating system installed.
* Computer systems are tested to be compatible with Windows 7.
* Power cords will be included.

**Indicate your entity’s type of organization:** [ ]  School District [ ]  State Agency [ ]  Political Subdivision (city and county governmental entities) [ ]  Statewide Organization, described by Section 264.603, Texas Family Code (also must submit the MAL-115C form.) [ ]  Local Volunteer Advocate Program, as defined by Section 264.601, Texas Family Code *(also must submit the MAL-115C form.)*

|  |  |  |
| --- | --- | --- |
|       |  |       |
| **Date (mm/dd/yyyy)** |  | **Requestor Name and Title** |
|       |  |       |
| **Name of Entity** |  | **School Site or Department Name** |
|       |  |       |  | TX |  |       |
| **Shipping Address** |  | **City** |  | **State** |  | **Zip** |
|       |  |       |  |       |
| **Telephone** |  | **Fax** |  | **Email** |

**Quantity of DESKTOP computers and accessories requested:**

|  |  |
| --- | --- |
| RAM Memory Requirements: | Specify amount:  GB (minimum amount is 4 GB) |
| Case Characteristics: | [ ]  Desktop [ ]  Mini-Tower | **Would you prefer:** |
|  |  | [ ]  Small Form Factor [ ]  Large Form Factor |
| Hard Drive Size: | Specify size:  GB (minimum size is 160 GB) |
| Monitor Size: | [ ]  17” [ ]  19” [ ]  20” [ ]  22” [ ]  24” [ ]  NO Monitor  |
| Keyboard / Mouse: | Keyboard: [ ]  Quantity: / Mouse: [ ]  Quantity: |
| Special Instructions or Requests: |  |

**Quantity of LAPTOP computers requested:**

|  |  |
| --- | --- |
| RAM Memory Requirements: | Specify amount:  GB (minimum amount is 2 GB) |
| Hard Drive Size: | Specify size:  GB (minimum size is 80 GB) |
| Laptop Bags: | [ ]  Quantity:  |
| Special Instructions or Requests: |  |

**Quantity of SERVERS requested:**

|  |  |
| --- | --- |
| RAM Memory Requirements: | Specify amount:  GB |
| Hard Drive Size: | Specify size:  GB |
| Special Instructions or Requests: |  |

**Quantity of OTHER EQUIPMENT requested:**

|  |  |
| --- | --- |
| Printers – LaserJet (Monochrome)Ink and toner cartridges are not provided. | [ ]  Quantity:  |
| Router/Switch | [ ]  Router Quantity: Specs: [ ]  Switch Quantity: Specs:  |
| Other Equipment (Available equipment includes: speakers, server rack, projector, TV, multi-outlet and battery backup.): | [ ]  Specify other equipment:  |

**Wynne Unit**

Computer Recovery Huntsville, Texas

Office: 936-291-5162 Fax: 936-291-5278

Computer.Recovery@tdcj.texas.gov

**FAX or email your request to**: